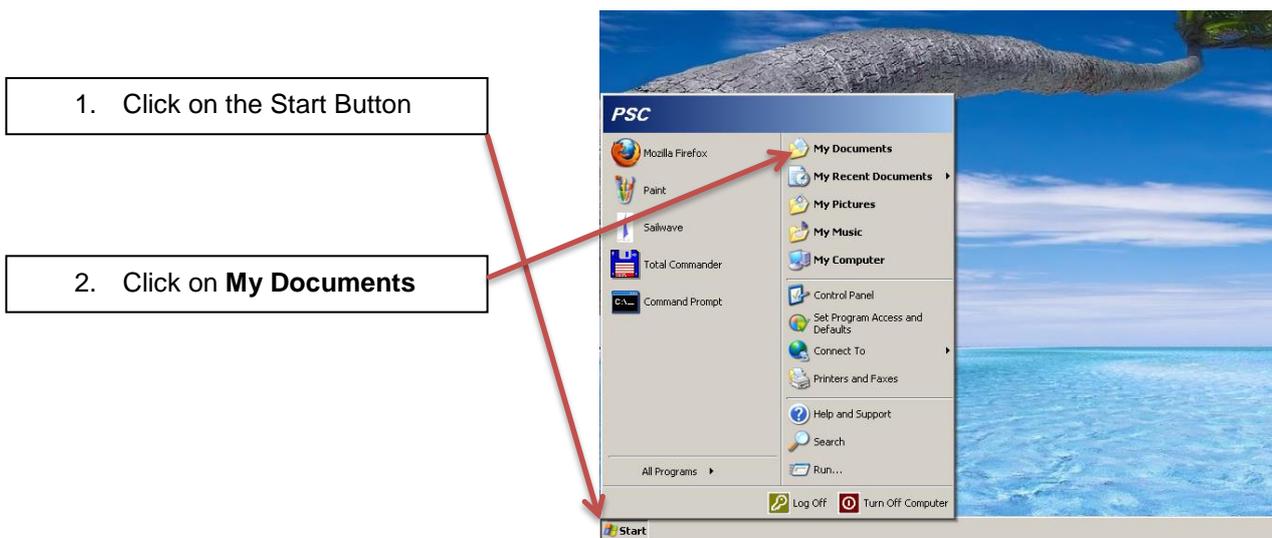


Recording and publishing results at Priory Sailing Club using Sailwave

Getting started

- Attach computer to power supply
- Turn computer on
- When it's booted up, connect to PSC WiFi to allow for any updates to Sailwave and enable emailing of final results. WiFi Password: BoatsnBoards

Opening Sailwave Template



3. When in **My Documents**, open the document, **Priory Sailwave Template 1**
This opens up a scoring template with everything set up for racing at PSC.
*(If you can't find this file, there are plenty of spare templates you can use in the **Spare Templates** folder)*

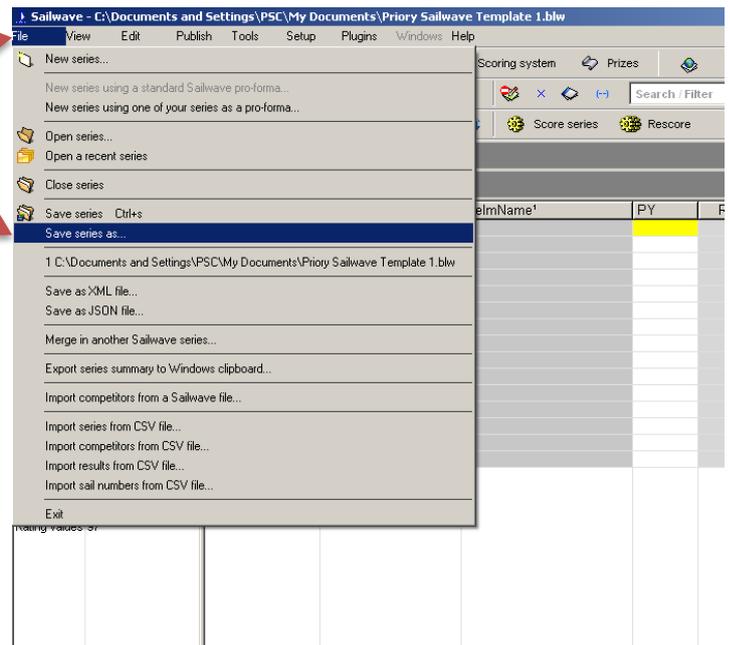
4. Re-naming *Priory Sailwave Template 1* by Saving As:

4a. Click on **File**

4b. Click on **Save series as ...**

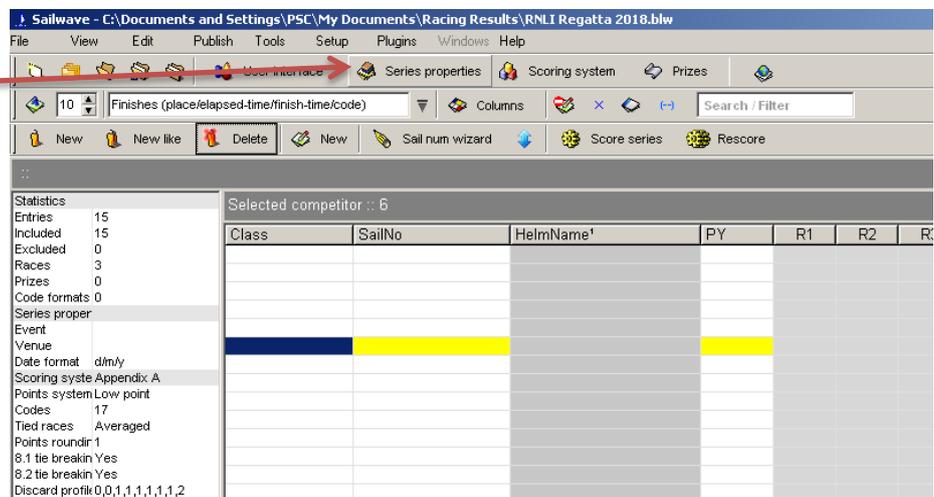
... and rename the score sheet with the name and year of the event, eg ***RNLI Regatta 2018***.

4c. Save the score sheet in the **Racing Results** folder



5. Giving the Event a name so it appears in the main title when published:

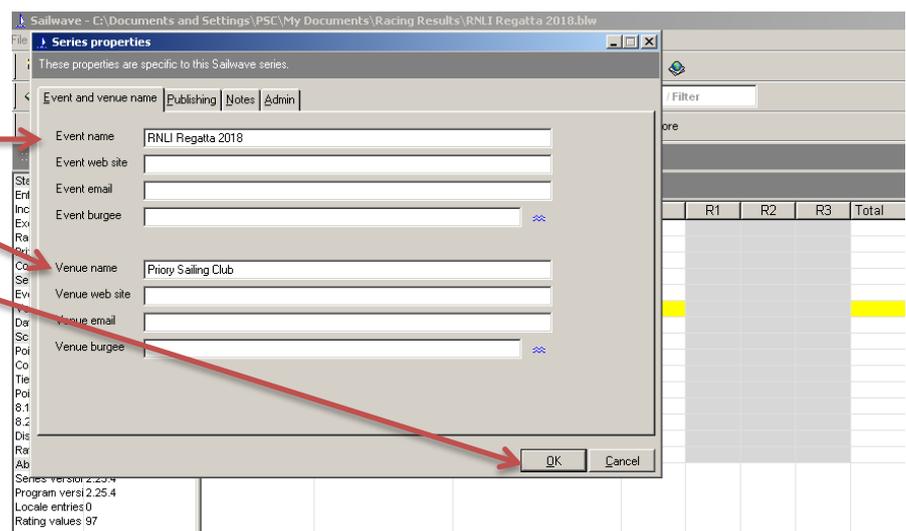
5a. Click on **Series Properties**



5b. Fill in event name

5c. Fill in venue name

5d. ... and click OK



6. Filling in the names of competitors

6a. Click on the first empty box under **HelmName**

Class	SailNo	HelmName	PY

This dialogue box appears:

6b. Fill in boat class

There's a drop down which includes many classes of boat, but not all. If the one you want isn't there, write it in manually.

6c. Fill in Sail number

6d. Fill in Helm name.

6e. PY Number

If the boat class was in the drop down menu, the PY number will have been recorded automatically. If it wasn't on the dropdown you will need to fill it in manually. You can find numbers in the racing handbook, or on previous PSC score sheets on the PSC website <http://www.priorysc.org.uk/dinghy-sailing/racing-results/>.

Edit competitor :: LASER 56168 Jonathan Powell

Entry | All crew | Notes | Audit | Medical

Bow number: [] Tally number: 1 [] Exclude

Boat class: LASER [v]

Sail number: 56168 [] Alt Sail number: []

Boat name: []

Helm: Jonathan Powell []

Crew: []

Club: []

Nationality: []

Fleet: []

Division: []

PY: 1098 []

Notes: []

Hide fields unused by all competitors in the series Edit next [OK] [Cancel]

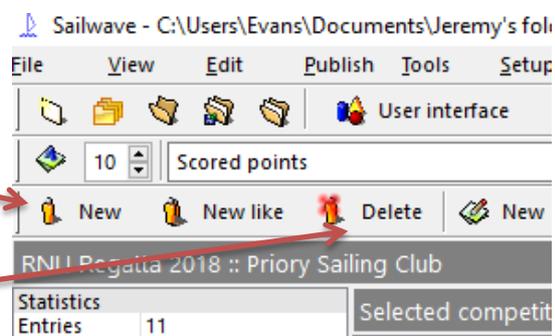
By clicking the **Edit Next** box before clicking **OK**, you will be able to fill in a card for each competitor without having to go back into the main table.

Need space for more competitors?

The template you are using has space for 15 competitors.

If you need more, click on the **New Competitor** button.

If you have fewer competitors than lines, press the **delete** button.



Need more races in the series?

The template you are using has 3 races in the series. If you need to add more, or reduce the number of races, click on Edit and then either add **New race** or **Delete races ...**

7. Recording Race Results

Now you have all the competitors in place, you can record the results of each race.

7a. For each competitor, click on the empty box for each race

Priority Sailing Club

Selected competitor :: LASER 11421 Alastair Charlton

Class	SailNo	HelmName	PY	R1	R2	R3
LASER	11421	Alastair Charlton	1098			
Laser Pico	11	Alex Parsons	1260			
LASER RADIAL	168840	Caroline Cook	1142			
LASER VAGO XD	669	Dick Knowles	1071			
TOPPER	45234	Joby Evans	1358			

Clicking on the empty box will open up this dialogue box:

7b.i. For a Pursuit Race, record the competitor's place here

ii. For a Handicap Race, record the competitor's elapsed time here

iii. For a Handicap Race, also include the number of laps completed here

iv. If the competitor did not start (DNS), did not finish (DNF) or did not compete (DNC), insert the code here

Sailwave - L:\Documents and Settings\PSC\My Documents\Racing Results\RNL1

Edit result

LASER 11421 Alastair Charlton
R1 - Start 1

Result | Rating | Audit

Recorded result

Place

Elapsed time Laps

Start time

Finish time

Code

Calculated result

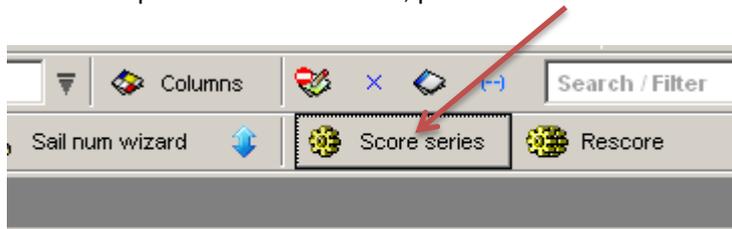
Corrected time

Score discarded

Rank

8. Compiling Final Scores

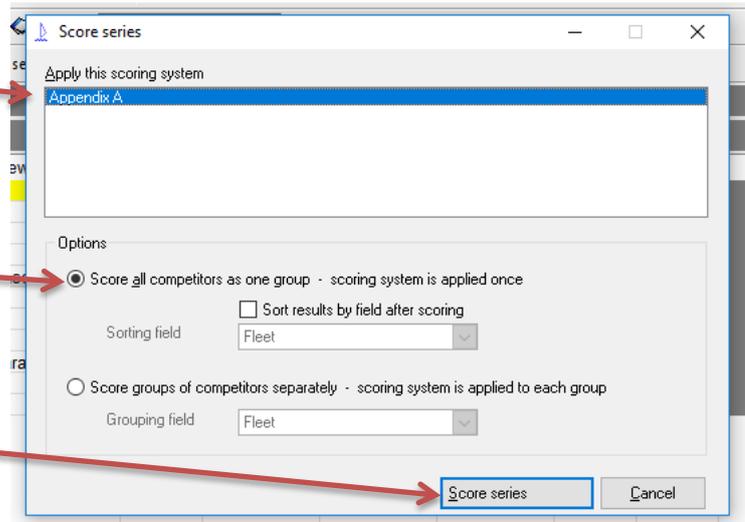
8a. When all the times or positions are recorded, press the **score series** button.



8b. Chose **Appendix A**,

8c. Select **Score all competitors as one group**.

8d. Press **Score series** button.

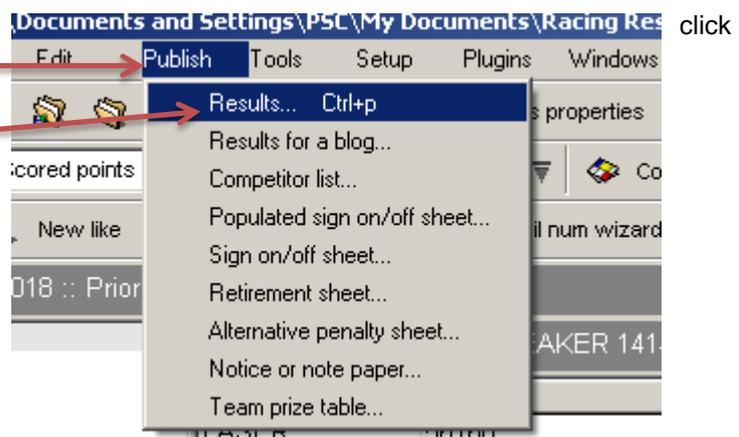


9. Publishing results for website

So that the results can be published on the website, you must save them as an html file and email them to Paul Williams.

9a. To save them as an html file, on **Publish**

9b. ... and then click on **Results**



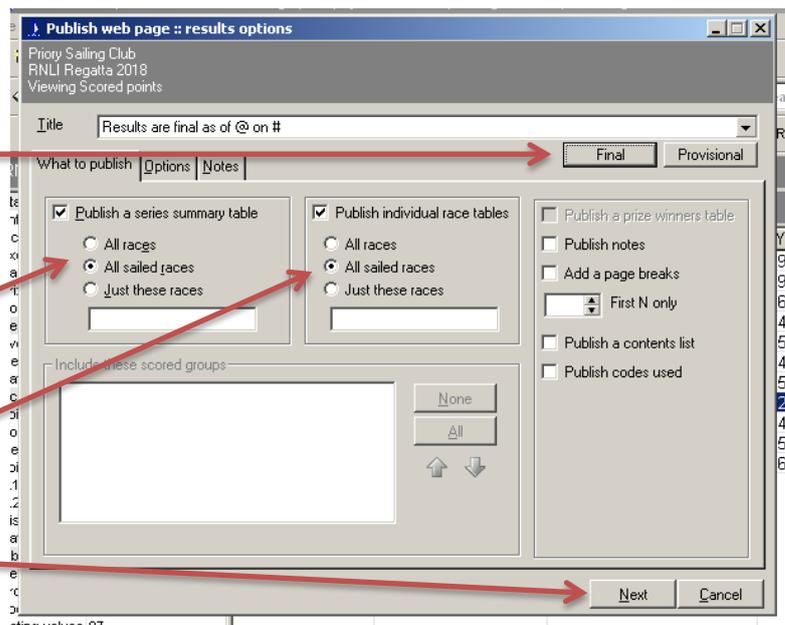
This dialogue box will then appear:

7c. Depending which they are, click on either **Final** or **Provisional** results. This will automatically fill the title box.

7d. Select **Publish a series summary table, All races sailed**

7c. Also select **Publish individual race tables, All races sailed.**

7d. Press **Next**.



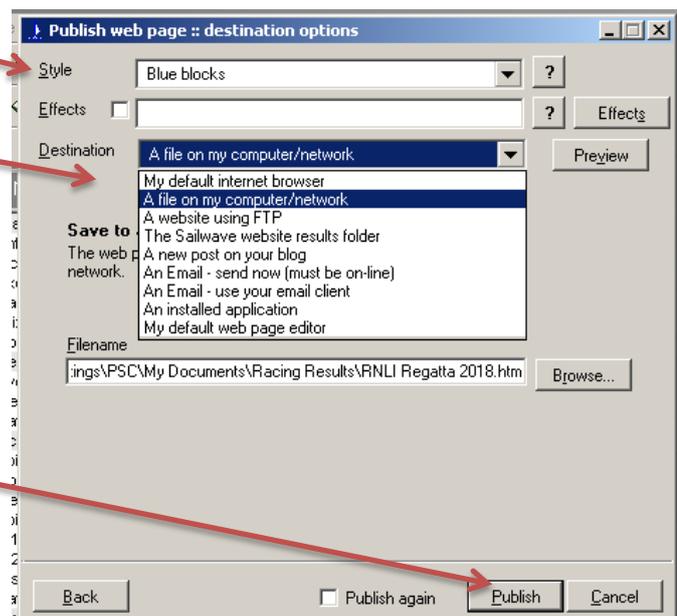
In the next dialogue box that appears ...

7e. Chose **Blue Blocks** for the style

7f. **A file on my computer/network** for the destination.

7g. It will automatically fill in the **Filename** and should save it to the folder called **Racing Results** which can be found in **My Documents** (See point 2.)

7h. Press **Publish**



7i. Check that the HTML file can be found in the **Racing Results** folder in **My Documents**.

7j. Email the HTML file it to Paul Williams paulmw27@gmail.com. If you have problems connecting to e-mail contact Jeremy Evans jeevansuk@me.com who will retrieve it from the computer.

V2. 06.10.2018